Name of Organisation receiving Funding

Submission ID (This 5-digit number can be found against your application in the My Low Carbon Skills Fund Applications area, and on your Grant Offer Letter)

This form is to be completed by any contractor or consultant appointed to work on any part of The Phase 3 Public Sector Low Carbon Skills Fund. (Please print the contact details of the contractor or consultant below)

Name        
Company Name        
Address

Email

Business telephone contact number:

**Please answer the following questions**How many staff/individuals are you planning will be working for your company on this project?

Please provide a brief description of the work your organisation will be carrying out throughout this project.

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I [ ], set out my contact details above in connection with this project and I understand that the Department of Business, Energy and Industrial Strategy (BEIS) will be collecting and holding my data in accordance with its privacy policy which can be found [here](https://www.salixfinance.co.uk/sites/default/files/Privacy%20Notice%20-%20Public%20Sector%20Low%20Carbon%20Skills%20Fund%20.pdf). In addition to sharing my personal data as set out in the privacy policy, I understand that BEIS may share the personal data that it collects from me with certain third parties including any member of its group, which can include its subsidiaries and those parties who are engaged in connection with the project. Where BEIS shares my data with third parties, I understand that BEIS requires all third parties to respect the security of my data and to treat it in accordance with the law. I understand that BEIS do not allow third-party service providers to use my data for their purposes and only permits them to process my data for specified purposes and in accordance with BEIS’ instructions. I consent to and understand that BEIS, or a third party engaged by BEIS in connection with the project, will be contacting me via email or telephone using the above contact details in respect of the work I am involved in that has been funded by BEIS via the Phase 3 Public Sector Low Carbon Skills Fund.

**Signed**  **Dated**   
Please send this form as part of your conditions’ requirement stated in Schedule 2: Specific Conditions of your Grant Offer Letter.

Please send this form to [phase3LCSFgrants@salixfinance.co.uk](mailto:phase3LCSFgrants@salixfinance.co.uk)