

About us

We're Salix Finance, but we're not a bank.

Our mission is to enable, and inspire, public sector organisations to move towards net zero.

We deliver government funding schemes to support councils, schools, housing associations, hospitals and universities boost their energy efficiency, reduce their impact on the environment, save money and to remove more households from fuel poverty.

We work with the UK government and the devolved administrations in Scotland and Wales.

As well as managing the funding schemes, we provide professional advice, expertise and support to grant recipients throughout all stages of their projects.

We also offer insight, intelligence and influence by sharing knowledge and lessons learned from project delivery to help improve future schemes and policy development.

We were created in 2004 and have been growing ever since. We now employ 200 people.

We are committed and passionate about supporting governments to reach their ambitious net zero targets. We are proud and excited to be on the journey with them.

We are wholly owned by the Department for Energy Security and Net Zero.

Why work for us?

If you share our passion for addressing the urgent challenge of climate change and contributing to the UK's ambitious decarbonisation goals, we want to connect with you.

Embark on a fulfilling career with us where every day brings new challenges and rewards.

You'll have the chance to leverage your skills and expertise to shape impactful projects, both large and small, making a meaningful difference across the UK.

With offices in vibrant London and dynamic Manchester, our opportunities span both cities, offering you a chance to be part of a transformative journey wherever you feel most at home.

Recognising that our employees are the heart of our success, we prioritise their wellbeing and professional development and we offer a range of benefits.

As proud holders of the Investors in People Gold accreditation, we are committed to creating an environment where you can thrive.

Role	Project Support Officer (HUG/ SHDF) – Domestic Building Decarbonisation
Department / Location	Decarbonisation / Manchester
Reports to	Portfolio Assurance Manager
Package	Up to £40,000
Overview	<p>Salix has recently gone through a period of significant growth and is still growing; Salix is in discussions with BEIS regarding Salix expanding its responsibilities to act as a Delivery Agent to manage the delivery of the Home Upgrade Grant (HUG) and Social Housing Decarbonisation Fund that were launched in July and September 2022. The schemes deliver energy efficiency and low-carbon heating upgrades to low-income households, who live in social and private housing sectors across England. This role has been created to support the Assistant Directors of the Delivery Agent to deliver this.</p> <p>We are looking for experienced Project Assurance Managers to be responsible for building and leveraging strong relationships with staff in our chosen Delivery Partner to; secure timely and transparent reporting and assurance, deliver effective performance management and</p>

	advice, and execute impactful decision making. You will play a critical role in enabling the successful delivery of the SHDF / HUG schemes that will help support the government's net-zero aims.
Key Performance Objectives	<ul style="list-style-type: none"> • Build mutually beneficial relationships with multiple Supervisor Officers (each responsible for effective and efficient delivery of a grant administration service to multiple grant recipients) in the Delivery Partner organisation to ensure you can provide quality assurance and advice to make the SHDF / HUG scheme successful. • Ensure timely and high-quality reporting from the Delivery Partner and utilise this to; assess the effectiveness of their support to grant recipient projects, assist portfolio analysis and ensure learning is captured and exploited. • Deliver effective operational decision making that supports the delivery of a grant administration service by a selected Delivery Partner across a portfolio of housing decarbonisation projects.
Key Responsibilities	<ul style="list-style-type: none"> • Develop a win/win relationship with multiple Supervisor Officers in the Delivery Partner organisation and frequently liaise with them to remove blockers within projects and ensure best practice is deployed. • Assess the quality and adequacy of project and technical support provided by the Delivery Partner to grant recipients including KPIs and Service Level Agreements. • Make critical decisions to ensure projects focus on strategic fit, value for money and viability. • Ensure all reporting is being produced by the Delivery Partner at the prescribed frequency, monitor and assure data quality and accuracy. • Extract and analyse relevant data from projects to support the generation of metrics, portfolio analysis, and ensure continuous improvement to the ways of working. • Be the primary contact for multiple Supervisor Officers and support a rapid response to challenging grant recipient queries relating to the delivery of policy objectives and the grant administration service. • Execute an annual review of the application of grant funds against agreed plans, distil key recommendations and report to the Portfolio Assurance Manager.

	<ul style="list-style-type: none"> • Ensure projects are effectively completed and closed out. • Support the assessment of future applications for funding from the SHDF scheme as required.
Key Skills and Competencies	<ul style="list-style-type: none"> • You will have extensive experience working with an outsourced partner • Excellent and visible team leadership skills, with experience building out systems and processes that set a team up to succeed • Strong communication and interpersonal skills with the ability to work effectively and collaboratively with colleagues and external parties • Experience in building and sustaining relationships with internal and external stakeholders. • Proven track record of leading, delivering and/or implementing projects across an organisation, including at a senior level where necessary, within a timescale.
Qualifications/Experience	Bachelors or Associates Degree, Professional Qualification . Evidence of further professional development. Minimum of 5 years relevant experience

If you wish to apply for this role please:

1. Send an updated CV and personal statement to John@nobulrs.com.