

About us

We're Salix Finance, but we're not a bank.

Our mission is to enable, and inspire, public sector organisations to move towards net zero.

We deliver government funding schemes to support councils, schools, housing associations, hospitals and universities boost their energy efficiency, reduce their impact on the environment, save money and to remove more households from fuel poverty.

We work with the UK government and the devolved administrations in Scotland and Wales.

As well as managing the funding schemes, we provide professional advice, expertise and support to grant recipients throughout all stages of their projects.

We also offer insight, intelligence and influence by sharing knowledge and lessons learned from project delivery to help improve future schemes and policy development.

We were created in 2004 and have been growing ever since. We now employ 200 people.

We are committed and passionate about supporting governments to reach their ambitious net zero targets. We are proud and excited to be on the journey with them.

We are wholly owned by the Department for Energy Security and Net Zero.

Why work for us?

If you share our passion for addressing the urgent challenge of climate change and contributing to the UK's ambitious decarbonisation goals, we want to connect with you.

Embark on a fulfilling career with us where every day brings new challenges and rewards.

You'll have the chance to leverage your skills and expertise to shape impactful projects, both large and small, making a meaningful difference across the UK.

With offices in vibrant London and dynamic Manchester, our opportunities span both cities, offering you a chance to be part of a transformative journey wherever you feel most at home.

Recognising that our employees are the heart of our success, we prioritise their wellbeing and professional development and we offer a range of benefits.

As proud holders of the Investors in People Gold accreditation, we are committed to creating an environment where you can thrive.

Role	Senior Finance Business Partner - Public Sector Decarbonisation
Department / Location	Finance - Manchester 2 days a week
Reports to	Head of Finance Business Partnering and Operations
Manager of	Finance Business Partner – PSDS
Package	<p>Band E - £46,000-£67,000pa dependent on experience and level of qualification</p> <p>28 days annual leave (plus bank holidays) and up to 3 additional days during the Christmas period</p> <p>Enhanced maternity/paternity leave, and shared parental leave, and bereavement leave</p> <p>Hybrid and flexible working options</p> <p>Contributory pension scheme (we'll match up to 10% of your contribution)</p> <p>Cycle to work scheme</p> <p>Annual season ticket loan</p> <p>24/7 access to our Employee Assistance Programme</p> <p>Training and development opportunities</p>
Overview	<p>We are looking for an experienced Senior Finance Business Partner to lead on all aspects of the of the financial monitoring and reporting, including the preparation, review and submission of annual and monthly cashflow forecasts, for the public sector schemes being delivered by Salix on behalf of DESNZ and the Scottish and Welsh Governments.</p> <p>The role reports to the Head of Finance Business Partnering and will work closely with the Salix Delivery/Programmes team to ensure the financial information provided by grant recipients, including cashflow forecasts, are accurate and reflect the current status of their project. This will include attending meetings with grant recipients.</p> <p>You will also need to build strong relationships with members of the DESNZ Delivery team, the DESNZ Finance and HM Treasury teams, and the Scottish and Welsh governments, as well as senior finance leaders, project managers, and estate managers at grant recipients.</p> <p>You will be an active member of the Finance Management team (FMT) and manage and support the growth and development of the Finance Business Partner(s).</p>

	<p>We are looking for a proactive individual who is able to constructively challenge existing practices and procedures to drive change and embed efficient and effective processes.</p>
<p>Key Performance Objectives</p>	<ul style="list-style-type: none"> • Lead on, and take ownership of, the preparation, review, and submission of all financial aspects of the reporting for the public sector schemes being delivered by Salix to DESNZ, the Scottish and Welsh Governments and the Salix Board ensuring that any critical issues are highlighted, and alternative options are proactively explored and evaluated to support decision-making. • Review existing processes for the cashflow forecasting for the public sector schemes, including how information is obtained from grant recipients, ensuring that the Salix Delivery/Programmes team and grant recipients understand the importance of producing accurate forecasts, developing training, tools and templates as required to improve the forecasting process. • Build strong relationships with members of the Salix Delivery/Programmes team at all levels, increasing the visibility of the schemes Finance Business Partnering team so that the team becomes the 'go-to' for all financial related aspects of managing the schemes.
<p>Key Responsibilities</p>	<p>Financial Reporting and Management Information</p> <ul style="list-style-type: none"> • In collaboration with the Head of Finance Business Partnering continue to develop insightful scheme reporting, including annual forecasts and underspend reporting for the public sector grant schemes being delivered by Salix. • Support grant recipients and the Delivery team to improve cashflow, ensuring we have sufficient funds to pay grant recipients, meet requirements set out by HM Treasury and achieve our KPIs. • Work with the Head of Finance Business Partnering to review and make recommendations for amendments to policy, conditions, and schedules to improve future scheme design. • Raise awareness and understanding of KPIs and work towards developing performance management tools. • Adhere to month-end and year-end timetables to ensure that reporting for schemes supports timely decision-making. <p>Innovation and Improvement</p> <ul style="list-style-type: none"> • Review, update, and document our existing processes against the requirements of the schemes, highlighting gaps and putting in place mechanisms to ensure

	<p>processes are as efficient as possible and there is a culture of continuous improvement.</p> <ul style="list-style-type: none"> • Work with the Internal Audit team and Financial Reporting and Process Improvement team to ensure there are robust controls in place for the grant schemes. • Support the implementation of NetSuite ERP for grant scheme reporting. <p>Grant Administration</p> <ul style="list-style-type: none"> • Support the Schemes Administration team to ensure processes are efficient and effective, and claims are adequately supported, stored, and compliant with the requirements of funding agreements and payments are accurate and timely. <p>Leadership and Management</p> <ul style="list-style-type: none"> • Forecast and manage resource requirements to ensure demands and resources are aligned. • Solve problems and agree priorities working with members of the broader finance team/ FMT. • Work with other members of FMT to break down team silos and be an advocate for /embed a culture of cross-collaboration across the broader finance team. • Proactively support and challenge team members and other members of the FMT so as to embed good practice.
<p>Key Skills and Competencies</p>	<p>Experience</p> <ul style="list-style-type: none"> • Practical experience of business partnering with teams outside finance, influencing decisions, and ensuring teams understand the financial implications of information provided. • Excellent budget preparation experience, challenging assumptions with budget holders and ensuring/embedding a culture of setting realistic budgets. • Robust experience of preparing and managing cashflows with challenging/complex variables. • Familiar with performance KPI monitoring/ reporting and preparation of Government returns. • Practical experience of reporting software, such as NetSuite CRM/ERP, Power BI, Microsoft Excel, Word, PowerPoint <p>Skills and abilities</p> <ul style="list-style-type: none"> • Experience of leading a team/projects and the ability to work flexibly and proactively within a small team. • Ability to manage, prioritise and deliver a number of projects within timescale.

	<ul style="list-style-type: none"> • Communicates effectively, confidently and assertively both in writing and when speaking, and is able to have difficult conversations. • Ability to develop productive relationships with all levels of stakeholders providing advice and support to drive short and long-term decision-making. • Drives change, enjoys dynamic diverse environments and demonstrates entrepreneurialism, creativity and innovation. • Experience with handling and reporting on large datasets. • Presents a credible and positive image both internally and externally. • Self-motivated and good organisational/time management skills. • Is passionate and enthusiastic about the business and making an impact. • Is motivated towards excellence and improvement of personal and team performance with a can-do attitude. <p>Other</p> <ul style="list-style-type: none"> • Demonstrates and understands equal opportunities. • Willingness to learn and commitment to development and training for themselves and the team.
<p>Qualifications</p>	<ul style="list-style-type: none"> • CCAB qualified with 3-5 years PQE experience.

Appointment Process

Salix is an equal opportunities employer and has a policy of equal pay. Salix operates a probationary period for all new staff. This ensures people joining Salix can find out that the job meets their expectations, and that Salix can support each member of staff in their role. This is on a fixed term, 12-week probationary contract. Successful completion of the probationary period will lead to an offer of employment contract.

All criteria outlined within the skills and competencies of the job description are considered essential and will be assessed through a combination of the application statement, CV, and interview, including a presentation.

Candidates must demonstrate that they meet the qualifications, experience, skills, and abilities listed within the within the skills and competencies section of the job description. Candidates should focus on skills and competencies in their written statement which should be no more than 1,500 words. Other aspects of the key skills and competencies within the job description, will be evidenced from your CV and the final interview.

Successful candidates are required to undergo and pass a DBS and BPSS security check to be employed by Salix. This will be carried out as part of the reference process, on receipt of the signed acceptance of a conditional offer.

How to apply

If you wish to apply for this role, please submit all the following to HR:

1. An up-to-date CV.
2. equality_monitoring_form_equality_act_compliant_0_2.doc (live.com)

Please specify in the application email the subject of the job title you are applying for and within the email where you saw the job posted.

Key information about application

Applicants must demonstrate through their CV and personal statement that they meet the qualifications, experience, skills, and abilities listed within the skills and competencies of the job description.

- Please be aware that Salix will only accept applications which contain all the requested supporting documentation detailed above, and candidates that do not submit all requested documentation will not be contacted to submit a full application.
- All applicants must have the right to work in the UK and documentation is required to support this.