



Digarbon Round 3 Supporting Documents Guidance



This document provides an overview of the mandatory and optional supporting documents for Digarbon Round 3. For more specific information about the requirements depending on the project type and proposed technologies, please refer to Appendix 2 of the [guidance notes](#).

Mandatory supporting documents

The mandatory supporting documents must be uploaded to the two sections listed below.

Building Project Design

- Energy saving calculations (Project Proposal → Energy savings calculations Q12)
- Building energy figures (Project Proposal → Building energy figures Q13)
- Options appraisal report (Project Proposal → Options Appraisal Q14)
- Feasibility study (Project Proposal → System Feasibility Q15)

Project Governance

- Cost evidence (Project Costs Q8)
- Project programme (Project Programme Q38)
- Risk register (Project Risk and Mitigation Q40)
- Counter Fraud Authorisation (Mitigating Fraud Q42)
- Authorising Official Declaration (Authorising Official Q46)

Low carbon heating system supporting documents

Projects that include a LCHS must upload the following documents as part of their application within the Building Project Design section.

- Peak heat loss calculations (Project Proposal → Peak heat loss calculations Q16)
 - Schematics of the existing and proposed heating system
 - Survey of the current heat distribution system
 - Evidence of existing electrical capacity
 - Evidence of the heated area (m²)
- (Project Proposal → Proposed system schematics Q17)

Electric vehicle and EVCI supporting documents

Projects that include EV and EVCI must upload an Electric vehicle transition plan to the Electric Fleet proposal section, Strategic Context sub-section. There is also the option to provide the following supporting documents within the Electric Fleet proposal section.

- Existing fleet commentary
- Whole fleet emission approach
- Electric fleet proposal
- EVCI proposal
- EV purchase and lease
- EV procurement
- EV programme
- EVCI programme



Energy generating assets

Projects that include energy generating assets, such as solar PV, must upload a Performance Management Plan within the Project Governance section, Energy and Carbon Monitoring Plan Post Completion sub-section.

Optional supporting documents

Within the following sections, there is the option to upload additional supporting documentation to act as evidence or supplement the required commentary.

Introduction

- Lease arrangements
- PPI/PFI contracts
- Financial reserves

Building Project Design

- Fossil fuel system reached reasonable service age
- Retention of existing fossil fuel heating system
- Heat decarbonisation plan
- Current project development
- Inclusion of fabric first measure(s)
- Heat emitter works
- Heat distribution system replacement or upgrade
- Whole building approach
- Ground source heat pump and/or water source heat pump
- Air-to-air heat pump - most appropriate solution
- Air-to-air heat pump - domestic hot water demand
- District Heat Network Connections - heat network bespoke carbon factor

Project Governance

- Carbon cost
- Energy and carbon monitoring plan
- Renewable energy metering/monitoring costs
- Project team overview
- Project team's previous experience
- Project procurement plan

Loan amortisation

- Proposed repayment plan commentary

If you have any questions, please contact wales@salixfinance.co.uk.

