

Frequently asked Questions: Section 98 25.02.22

Q1. Can I claim for works completed before 31 March 2022 when the invoice is dated after that date?

Yes. Salix Finance is aware that clients may not receive invoices for works completed in March 2022 until after 31 March 2022. You must ensure that when submitting a payment request to Salix Finance that all invoices, and any other supporting evidence provided, clearly show when the works were undertaken. Payment requests with supporting invoices dated after 31 March 2022 will only be accepted if it clearly states the works were completed by 31 March 2022.

You must submit your final claim, accompanied by all supporting evidence, by 14 April 2022. If you cannot meet this deadline, you must contact your relationship manager at the earliest possible opportunity to agree an extension. Salix Finance cannot accept any payment requests received after 29 April 2022; any payment requests sent after this date will not be paid.

Q2. What are my options if my project is at risk of non-completion?

It is always advisable to talk options through with your Salix Finance relationship manager. You may consider:

- Rescoping the project to reduce the works being delivered to those that can be completed on time.
- Replacing non-compliant elements of the project with alternative works.
- Providing alternative funding. Fund the works that will take place after the 31 March 2022 from an alternative funding source. To approve this, we will need to ensure that your Authorising Official confirms in writing to Salix Finance that alternative funding will be available to complete the project.
- Halting the project. If you cannot rescope your works or commit to alternative funding, then you may have to consider ceasing works on their project.

Q3. What happens if some of my works take place after 31 March 2022?

No works funded by the grant can take place after 31 March 2022. If you think this will be the case, you need to speak to your Salix Finance relationship manager.

Q4. Can I complete my works after 31 March 2022 using alternative funding sources?

Yes. However, any works that take place after the 31 March 2022 must be funded by the client from alternative funding sources. Salix Finance will require your Authorising Official to commit to this in writing, confirming that alternative funding will be available to complete the project. You will also need to submit a change request asking for an extension to your practical completion date and will remain bound by all the terms and Conditions of your Grant Offer Letter and any Grant Amendment Letters until you have completed your project.

Projects cannot pre-fund any works by paying contractors up-front for works that will take place on site after 31 March 2022. However, some contracts are structured so that works/equipment is paid for in instalments. Providing the instalments and works occur before 31 March 2022, payments can be made by Salix Finance when the invoices and evidence in support is received.

Q5. What happens about the money I have already spent on a project if I need to abandon?

Salix Finance has agreed with BEIS that where: project(s) do not fully complete or have to be abandoned; and a grant recipient has spent grant money or committed to spending grant money in good faith, in the expectation at the time the decision was taken that their project would deliver in line with the grant requirements, this would be covered by the grant funding. This means that you would not be required to repay that money or expected to cover it from other sources of funding. This is known as Permitted Spending. All grant spending must still be for works that take place on or before 31 March 2022. Salix Finance cannot fund any works that take place after this date.

To receive payment you should discuss this carefully with their Salix Finance relationship manager - each case will be judged on a case-by-case basis. You must be able to provide evidence to satisfy the following statements:

- Was the spend committed to in good faith, in the expectation, at the time, that the project would deliver in line with the grant requirements?
- Did the decision to commit to the spend take reasonable account of the risks and issues that could affect completion in line with the grant requirements?
- Was the spend by the client in line with grant rules?

Another factor that may also need to be considered is whether the payment aligned with the proposed project plan in the change request?

Whilst Salix can offer advice, the decision to commit spending must be the clients.

Q6. What evidence will I need to provide in order to claim Permitted Spending?

Requirement	Suggested Evidence
Was the spend committed to in good faith by the client, in the expectation, at the time, that their project would deliver in line with the grant conditions?	<ul style="list-style-type: none"> • Project Plan when the spend was committed showing the project was on track to complete on time and in line with grant requirements. • Contract with the supplier which shows that the spend aligns with the project programme and grant requirements.
Did the decision to commit to the spend take reasonable account of the risks and issues that could affect completion in line with the grant requirements?	<ul style="list-style-type: none"> • Project Risk Register when the spend was committed showing that, after planned mitigating actions are considered, the risks and issues that might affect the project were manageable.
Was the spend by the client in line with grant rules?	<ul style="list-style-type: none"> • Contractor invoices and proof of payment by the client.

Q7. Can I still make retention payments after 31 March 2022?

Yes, retention payments are permitted. To be eligible for retention payments, you must provide evidence in the form of contractual documents and/or invoices that clearly show the amount of the retention payment, and under what conditions it will be paid. Retention payments will be made as part of the final payment on completion. The final date for submission of evidence to support retention payments is the 14 April 2020, the same as for final payments.

Q8. Can I still claim for retention payments if I am completing my project using alternative funding after 31 March 2022?

For retention payments, where a client is funding works after 31 March 2022, Salix Finance will only pay the retention payments due on the work that has been completed by 31 March 2022.

Q9. I can complete my works, but there is something outside my control that will prevent me from commissioning the project by 31 March 2022. What should I do?

If there is something that will prevent you from commissioning your completed works and realising the full benefits of the project by 31 March 2022, you should contact your Salix Finance relationship manager as soon as possible to discuss your options.